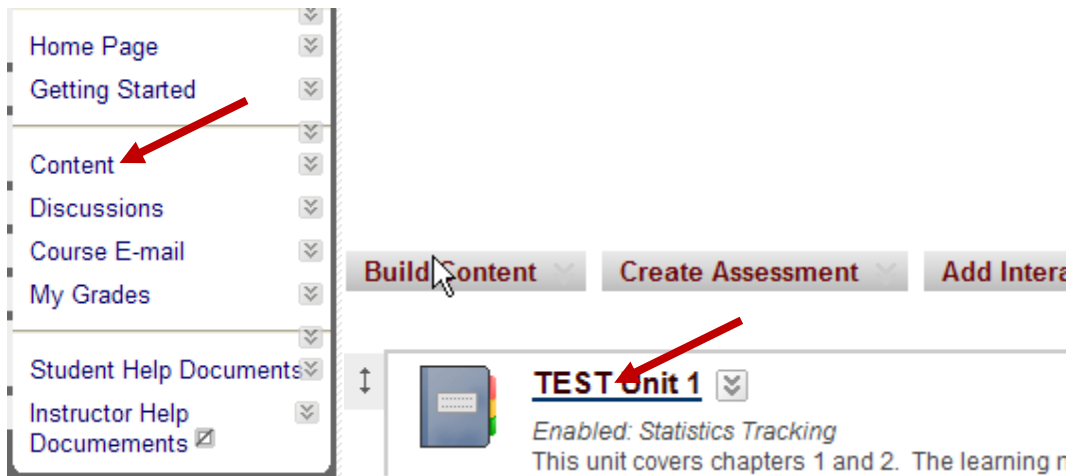
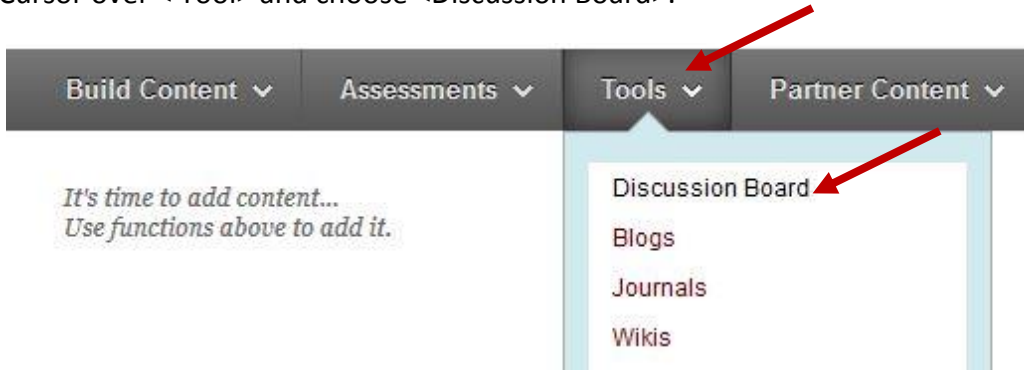


# Create a Graggable Discussion Board within a Content Unit

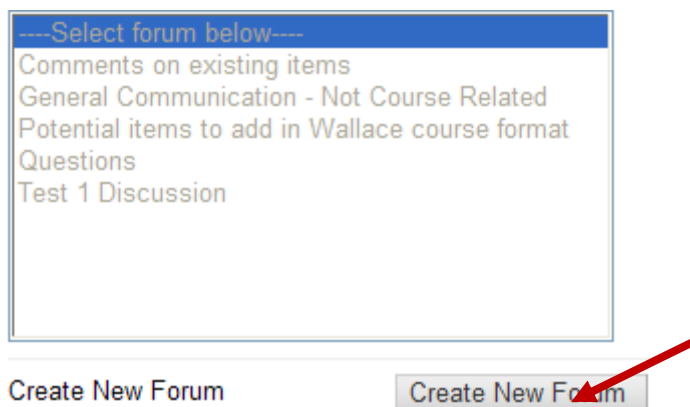
1. Click Content and desired unit within Content



2. Cursor over < Tool> and choose <Discussion Board>.



1. Click <Create New Forum>.



# Create a Graggable Discussion Board within a Content Unit

2. Name your forum, and give a description.

**Create Forum**

Forums are made up of individual discussion threads that can be organized around a particular subject. Create Forums

\* Indicates a required field.

**1. Forum Information**

\* Name

Description

Visual Editor: ON

3. There are also forum settings that are not required. You can control the display time to correlate to units in your class.

**2. Forum Availability**

Available  Yes  No

Enter Date and Time Restrictions  Display After

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

4. The defaults are as follows. If you are grading the discussion boards, be sure to click the Grade Forum radio circle and put in the points available. If you do not want to allow students to subscribe to forum, click the radio button for Do not allow subscriptions.
5. Click <Submit>.

**3. Forum Settings**

*If a Due Date is set, submissions are accepted after this date, but are marked late.*

Viewing Threads/Replies  Standard View  
 Participants must create a thread in order to view other threads in this forum.  
*If participants are required to create threads in order to view other threads in the forum, the*

Grade  No Grading in Forum  
 Grade Discussion Forum. Points possible:   
 Grade Threads

Subscribe  Do not allow subscriptions  
 Allow members to subscribe to threads  
 Allow members to subscribe to forum  
 Include body of post in the email  
 Include link to post

Create and Edit  Allow Anonymous Posts  
 Allow Author to Delete Own Posts  
 All posts  
 Only posts with no replies  
 Allow Author to Edit Own Published Posts  
 Allow Members to Create New Threads  
 Allow File Attachments  
 Allow Users to Reply with Quote  
 Force Moderation of Posts

Additional Options  Allow Post Tagging  
 Allow Members to Rate Posts

Cancel **Submit**

6. After the Discussion Board Forum is successfully created, you will see Create Link: Discussion Board option.



## Create a Graggable Discussion Board within a Content Unit

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7. Now you will need to add a link to the Content Area for the Discussion Board. You can do this by doing the following in the Create Link: Discussion Board options:
  - a. Make sure that Select a Discussion Board Forum radio button and the Discussion Board that you just created is selected.

### Create Link: Discussion Board

*Adding a link to a Discussion Board forum places the forum in the Content Area. be created and linked. [More Help](#)*

#### 1. Create Link: Discussion Board

*Link to the Discussion Board page, link to a specific Discussion Board forum, or cre*

- Link to Discussion Board Page  
 Select a Discussion Board Forum

Select a Discussion Board Forum

----Select forum below----  
Test 1 Discussion  
discussion test

Create New Forum

Create New Forum

Cancel

**Next**

- b. Click on <Next>

- c. Click <Submit>

Cancel

**Submit**

