

Adding Retention Center To Evaluation Link In Blackboard

The Retention Center provides an easier way to keep up with your Students' progress, identify the Students at risk, communicate with the Students at risk, tracking their progress over the semester, and view your Course activity, so you can take immediate action to improve the Students' performance and your course activity.

1. After logging into Blackboard, enter your course. Once in your course, click on **Customization**, and then select **Tool Availability**.



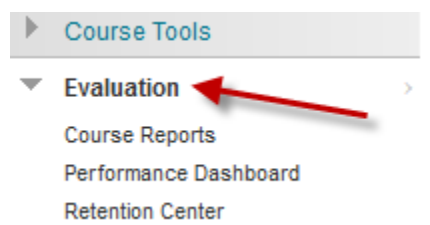
2. In the list of available tools, click in the empty checkbox beside **Online Attendance** and **Retention Center**.

Respondus LockDown Browser	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retention Center	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Review Status	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

3. Click on the **Submit** button at either the top or bottom of the page.

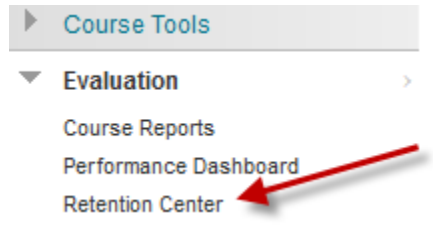


4. Click on **Evaluation** link located in the **Control Panel** under **Course Management**.



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- Click on **Retention Center** located in the **Evaluation** link to view Students currently at risk.



- In the Currently at risk section, you should see **Student's Name, Missed Deadlines, Grades Alert, Activity Alert, and Access Alert**. If the Student is at risk, you will see an **orange dot** in the area that is at risk.

Students currently at risk

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STUDENT ▲	MISSED DEADLINES	GRADES ALERT	ACTIVITY ALERT	ACCESS ALERT
John Doe	●	●	●	●
CIE Student	●	●	●	●

- For more information regarding the **Retention Center** please go to :

https://help.blackboard.com/en-us/Learn/9.1_SP_10_and_SP_11/Instructor/O40_Student_Course_Experience/Student_Performance/Using_the_Retention_Center

