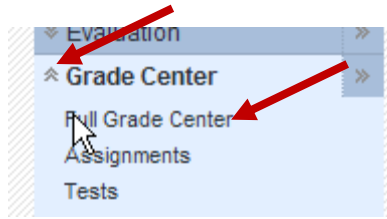


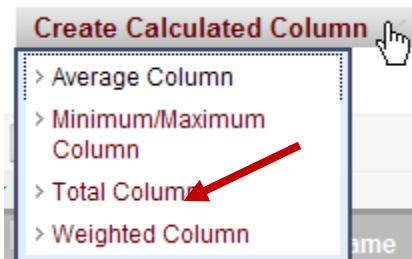
Point Based Percentage

This will sum all the points earned and divide by all the points available.

1. Click down on Grade Center and click <Full Grade Center>



1. Click <Create Calculated Column> and click <Total Column>



2. Name the column.
3. Be sure Primary Display is Percentage

1. **Column Information**

* Column Name

Grade Center Display Name
Displays as the column header in the Grade Center. Cannot exceed 15 characters.

Description

Normal 3 Arial | B I U abc | x: x² | [List Icons]

Path: [body](#)

Primary Display
Calculated grades display in this format in both the Grade Center and My Grades.

Secondary Display
This display option is shown in the Grade Center only.

4. Click <Selected Columns and Categories>



Point Based Percentage

- Click a column you wish to use and use the shift or control and click to highlight the other columns you wish to select.
- Click the right arrow.

3. Select Columns

Choose **All Grade Columns** to include all grade columns in the average. If Grading Periods exist, limit **Grading Period**. To include specific columns or categories in the average, choose **Selected Columns and Categories**.

Include in Average All Grade Columns Selected Columns and Categories

Columns to Select:

- weighted column mine
- assignment 1
- Test 1 Discussion
- Chapter 1 and 2
- score 1
- score 2
- checking ave
- trial

Column Information

Chapter 1 and 2: Category:Test/ Points Possible:100
score 1: Category:Test/ Points Possible:40
score 2: Category:Assignment/ Points Possible:50

Categories to Select:

- Assignment
- Survey

Selected Columns: >

- Select the options and click <Submit>.

4. Options

Select **No** for the first option to exclude this Grade Center column from calculations for the third option to show column statistics for Students in My Grades.

Include this Column in Grade Center Calculations Yes No

Show this Column to Students Yes No

Show Statistics (average and median) for this column to Students in My Grades Yes No

Calculate as Running Total Yes No
A running total only includes items that have grades or a grade.

Cancel Submit

