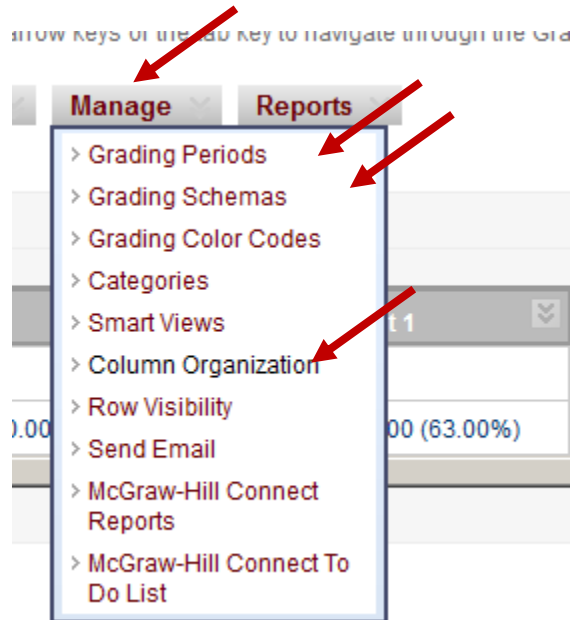
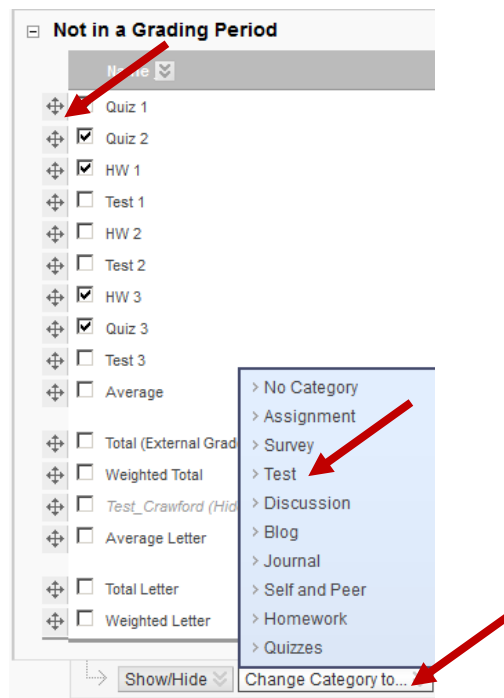


Re-Categorizing Graded Items

1. Open the Full Grade Center.
2. Click <Manage> and <Column Organization>.



3. Check the column names that need to be re-categorized to the same category.
4. Click <Change Category to> and click the proper category.



5. Click <Submit>.

