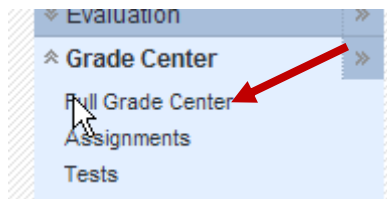


Weighted grade (each category a percent)

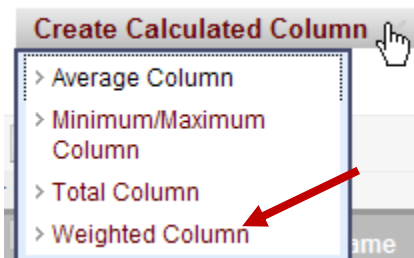
This will create a weighted average the percentages of all the columns in a category. It will use a percent like 30 points out of 40 is 75% and 9 points out of 10 is 90%. It will average 75% and 90% if they are weighted equally for that particular category. If they are weighted proportionally, the category will calculate its percentage score in a point based fashion.

NOTE: To add a category of your own see - [Create New Category](#)

1. Click down on Grade Center and click <Full Grade Center>



2. Click <Create Calculated Column> and click <Weighted Column>



3. Name the column.

1. **Column Information**

* Column Name

Grade Center Display Name
Displays as the column header in the Grade Center. Cannot exceed 15 characters.

Description

Normal 3 Arial B I U abc x: x²

Path: [body](#)

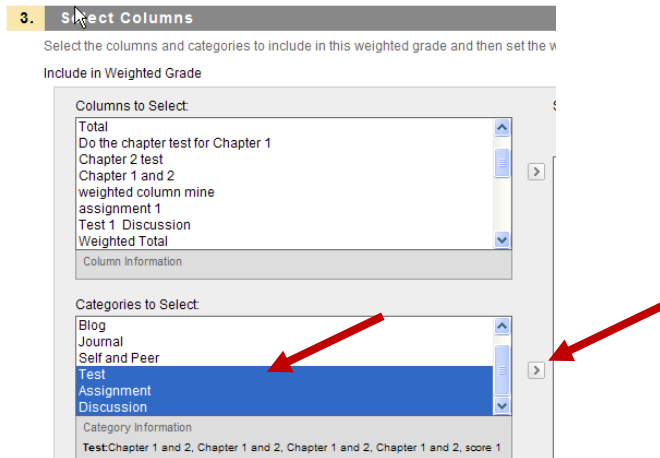
Primary Display
Calculated grades display in this format in both the Grade Center and My Grades.

Secondary Display
This display option is shown in the Grade Center only.

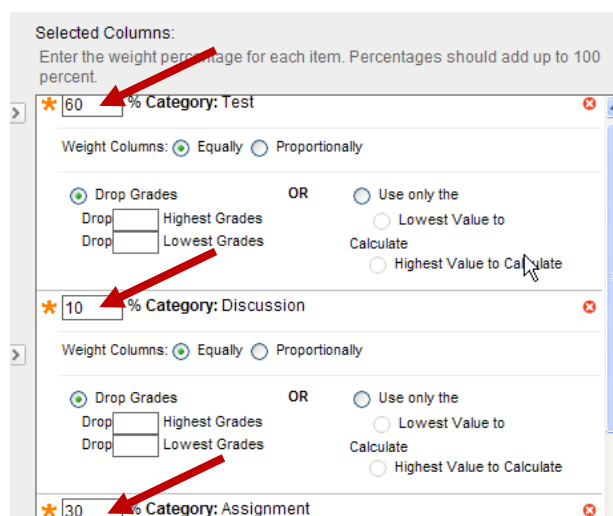


Weighted grade (each category a percent)

4. Click <Selected Columns and Categories>
5. Click a Category you wish to use and use the shift or control and click to highlight the other columns you wish to select.



6. Click the right arrow.
7. Give each Category a weight (percent). Be sure they add to 100%. If you choose proportionally here, it will calculate the category percent by summing points rather than an average of individual percents.



Weighted grade (each category a percent)

8. Select the options and click<Submit>.

4. Options

Select **No** for the first option to exclude this Grade Center column from c
for the third option to show column statistics to Students in My Grades.

Include this Column in Grade Center Calculations Yes No

Show this Column to Students Yes No

Show Statistics (average and median) for this column to Students in My Grades Yes No

Calculate as Running Total Yes No
A running total only includes items that have grades or a grade.

Cancel **Submit**

