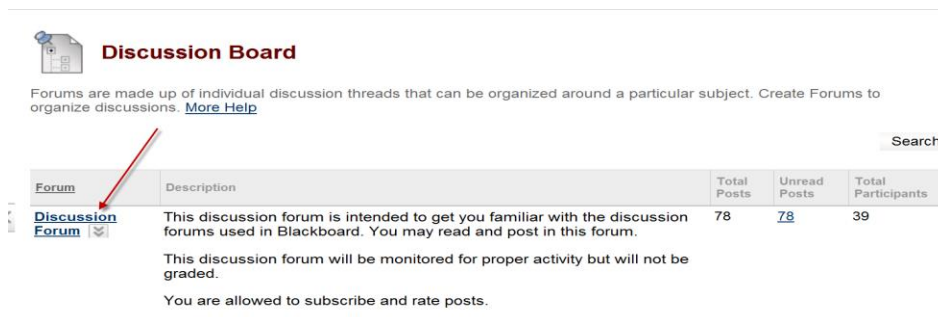


# Discussion Forum

1. Go to a **Discussions Forum** within a **Blackboard Course**. The **Discussions Forum** is generally located on the **Course Menu** below the **Course Mail** link of a **Blackboard Course**. Click **Discussions**.



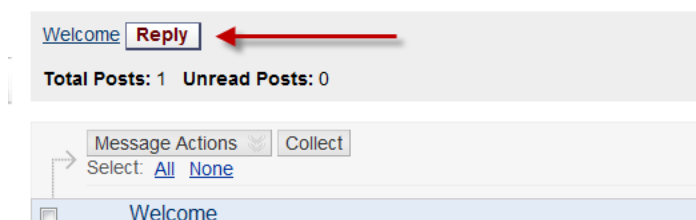
2. Click on **Discussion Forum** link located below **Forum** title.



3. To read a **Discussion** post, click on the **Thread** title.

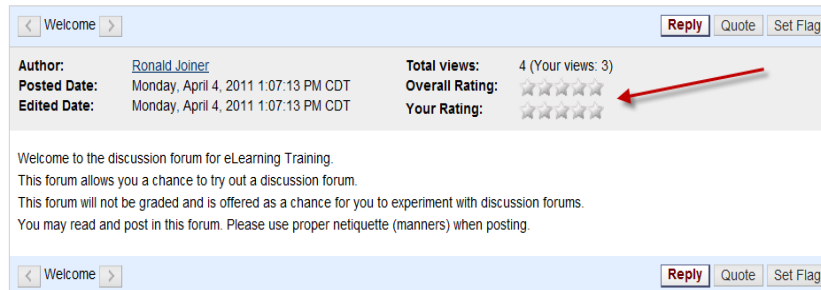


4. Within a **Discussion**, you can **Read** the post and **Reply** to the post. To **Reply**, click the **Reply** button.



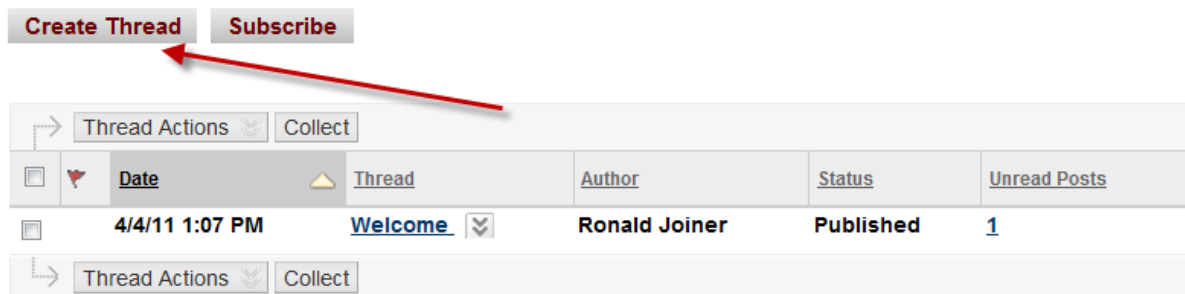
## Discussion Forum

- To **Reply** to a post, simply type your **Reply Message** in the **Message** text box, and click **Submit**.
- In some Courses, you can also **Rate** posts. If this feature is used, you will see a **Rating** option for each post.



A screenshot of a discussion forum post. At the top, there are navigation buttons: '< Welcome >' and 'Reply Quote Set Flag'. The post details include: Author: [Ronald Joiner](#), Posted Date: Monday, April 4, 2011 1:07:13 PM CDT, Edited Date: Monday, April 4, 2011 1:07:13 PM CDT, Total views: 4 (Your views: 3), Overall Rating: ★★★★★ (with a red arrow pointing to the stars), and Your Rating: ★★★★★. The post content reads: 'Welcome to the discussion forum for eLearning Training. This forum allows you a chance to try out a discussion forum. This forum will not be graded and is offered as a chance for you to experiment with discussion forums. You may read and post in this forum. Please use proper netiquette (manners) when posting.' At the bottom, there are navigation buttons: '< Welcome >' and 'Reply Quote Set Flag'.

- You can also create **New Threads** when you see the **Create Thread** button. Creating a **New Thread** starts a **New Discussion** area. You should **not Create a New Thread** if you want to continue an established discussion or **Reply** to someone else's posts.



A screenshot of a forum thread list. At the top, there are two buttons: 'Create Thread' and 'Subscribe', with a red arrow pointing to 'Create Thread'. Below the buttons is a table with columns: 'Date', 'Thread', 'Author', 'Status', and 'Unread Posts'. The table contains one row: '4/4/11 1:07 PM', 'Welcome', 'Ronald Joiner', 'Published', and '1'. Below the table, there are navigation buttons: 'Thread Actions' and 'Collect'.

- If the feature is enabled by your Instructor, you can **Subscribe** to a **Discussion Forum** or **Post**. **Subscribing** to a **Discussion Forum** or **Post** will allow you to receive **E-mail** updates when additions or changes are made.



A screenshot of a forum thread list. At the top, there are two buttons: 'Create Thread' and 'Subscribe', with a red arrow pointing to 'Subscribe'. Below the buttons is a table with columns: 'Date', 'Thread', 'Author', 'Status', and 'Unread Posts'. The table contains one row: '4/4/11 1:07 PM', 'Welcome', 'Ronald Joiner', 'Published', and '1'. Below the table, there are navigation buttons: 'Thread Actions' and 'Collect'.

- Discussion Forums** are used to stimulate Student to Student and Student to Instructor communication. Check with your Instructor for each class to determine the extent that they use **Discussion Forums**.

